

DIVISION OF MINED LAND RECLAMATION		PROCEDURE NO.	2.3.08
PROCEDURES MANUAL		ISSUE DATE	August 18, 2000
SUBJECT	Completion Review	Section	Enforcement
		Last Revised	3-12-97

OBJECTIVE AND INTENT:

To ensure the Field Inspector conducts a consistent and thorough review of the permittee's completion materials.

PROCEDURES:

The Inspector shall inform the permittee that all reclamation, including seeding, of the permit site must be completed prior to submitting completion material for the Inspector's review.

When reviewing the completion materials, the Inspector shall, utilizing the Completion Map:

1. pull the original permit map and all revision and relinquishment maps approved since issuance of the permit.
2. check the map legend (**DMLR-PT-017**) of each map to note total acreage covered by the permit.
3. compare the outline of the permit boundaries on the completion map with the original map and all revision and relinquishment maps.
4. check areas shown regraded, vegetated, and seeded on the completion map with actual site conditions, ensuring the proper colors or designations were used for those areas.
5. ensure the permit with underground works submits a map showing the extent of underground mining conducted after October 24, 1992.

The total number of acres disturbed should equal the total number of acres disturbed since original issuance of permit, less any relinquished disturbed acreage.

The Inspector shall instruct the permittee to submit the completion material to the Big Stone Gap office. The Inspector shall enter the date the completion material is approved on screen DMLR.PESS.10 (Permit Base Information) of the Dynaterm system.

The Inspector shall issue a notice of violation (see Procedure #3.3.01) if the permittee fails to timely submit the completion reports to the Division.